

UNDER THE "SEXUAL HARASSMENT OF WOMEN AT
WORKPLACE
(PREVENTION PROHIBITION AND REDRESSAL ACT, 2013"
AITD HAS CONSTITUTED AN
INTERNAL COMPLAINTS COMMITTEE (ICC)
WITH THE FOLLOWING MEMBERS

Dr.G.Shanmugapriya

Chairperson

Adv. Shanti Maria Fonseca

Legal Advisor of National
Federation for Indian Women, Panaji

Prof. M.Prabhakaran

Male Member

Prof. Nora Naik

Member

Mrs.Siddhi Bandodkar

Member

Mrs.Dipali Nayak

Member

Mrs.Grebian Alemao

Member

If you face any encounter situation as a student or employee,
please send your complaint to Chairperson, Internal
Complaints Committee (ICC). Your complaint will be treated
in confidence. You may approach directly in person, in
writing or through e-mail.



Principal

sg@aitdgoa.edu.in

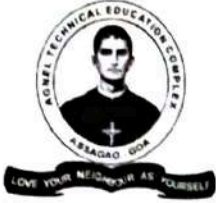
Chairperson

mpr@aitdgoa.edu.in

Male Member

Agnel Institute of Technology and Design
Agnel Technical Education Complex
Assagao, Bardez - Goa





AGNEL INSTITUTE OF TECHNOLOGY AND DESIGN

Assagao, Goa - 403 507

www.aitdgoa.edu.in

Anti Ragging Mechanism

Objective

1. To make the student aware of assaulting effect of ragging
2. To strictly monitor and avoid ragging so to prevent its occurrence.
3. To make quick and strict action against ragging to reflect ragging free campus.

Function of Committee

1. To consider the complaints received from the student and conduct enquiry and submit report to anti ragging committee along with punishment recommended for the offender.
2. Obtaining undertaking from the student's accordance with the provision.
3. To create awareness among the students about anti ragging.
4. To take all necessary measures for prevention of ragging inside the campus.

The procedure for handling issues of ragging will be as follows:


The information on ragging can be received in the following manner:

1. Report submission in person by approaching the chairman or member of the committee.

Email ID – prinaitd@aitdgoa.edu.in

Contact No: 9975797916

2. Report submission through e mail to chairman or member of the committee.
3. In the event of receipt of information of ragging all anti ragging committee members are made aware of issue within two hours of receipt of information.
4. The Anti-Ragging Committee of the Institute shall promptly conduct a preliminary on the spot inquiry and collect details of the incident as available prima facie. The preliminary investigation/details of the incident shall be immediately brought to the notice of the Chairman of the Institute. The activity shall be completed, at the most, within twenty hours of receipt of information.
5. Based on Prima Facie, the Anti-Ragging Committee of the Institute shall promptly conduct an inquiry into the incident.
6. The Anti-Ragging Committee of the Institute shall complete the inquiry and submit its report along with recommendations to the Chairman of the Anti-Ragging Committee of the Institute within fifteen days of the incident.


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7. Thereafter, the said report and recommendations shall be considered by the Anti-Ragging Committee for deciding the punishment on the erring students.


Administrative action in the event of ragging :

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

The Anti-Ragging Committee may be depending on the nature and gravity of the guilt may award with following punishments, namely;

1. Suspension from attending classes and academic privileges.
2. Withholding/withdrawing scholarship/fellowship and other benefits.
3. Debarring from appearing in any test/ examination or other evaluation processes.
4. Withholding results
5. Debarring from representing the institution in any regional, national or international meet' tournament' youth festival, etc.
6. Cancellation of admission
7. Rustication from the institution for period ranging from one to four semesters'
8. Expulsion from the institution and consequent debarring from admission to any other institution for a specified


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Dr. J. William)
Off. Principal



GRIEVANCE REDRESSAL

Home • Grievance Redressal

Grievance Redressal Mechanism

Following the directions of AICTE & Goa University the following Grievances Redressal Committees are established in order to deal with the individual grievances related to students and faculty members and to ensure the redressal of grievances amicably in a time bound manner. The online Grievance Redressal mechanism can be used to receive and dispose of the grievances online.

1. Student Grievance Redressal Committee
2. Staff Grievance Redressal Committee

Objective

- To formulate the policy to investigate and review complaints or grievances of students and staff.
- To create awareness of availability of members for students and staff to report grievances.
- To investigate the cause of grievances.
- To ensure effectual solution depending upon the gravity of the
- Take necessary steps for improvement in the light of grievances.

Online Grievance Submission

Students & Staff can submit their grievance on the AITD Grievance Portal <https://desk.zoho.com/portal/aitdgrievances/> . The link is available on the AITD Website. On submission of the grievance a ticket number is generated which can be used by the students & staff to track their grievance & further escalate the matter. The system automatically sends a mail containing the grievance to the respective grievance committee chairperson as per the options selected.

Grievance Redressal Protocol

1. Registration of grievances via online grievance submission portal.
2. Acknowledging the receipt of grievances immediately.
3. Forwarding of grievances to the appropriate Grievance Redressal cell chairperson.
4. Scrutiny of the grievances by the grievance redressal committee.
5. Call for hearing or Enquiry if the grievance redressal committee requires additional information for resolving the grievance.
6. Final resolution/decision by grievance redressal committee.
7. Communicating the final decision to the grieving party.
8. Closing of grievance and preparation of report
9. Feedback for improving the redressal process from time to time


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Grievance Redressal Committee

The Institute has a Grievance Redressal Committee. The Grievance Redressal Cell is established to ensure effective solution to the grievances of the students and other stakeholders. Grievance Redressal Committees of Agnel Technical Institute of Technology and Design, has been constituted with following Staff in different positions to enquire the nature and extent of grievance.

Grievance Redressal Committees

1 of 2

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Program *

Mechanical Engineering 

Additional Information

Priority

-None-



Classifications

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